HAZLEHURST CITY SCHOOL DISTRICT

119 Robert McDaniel Drive Hazlehurst, MS 39083

Mr. Cloyd Garth Jr., Superintendent

Phone: (601)894-1152 Fax: (601) 894-3170

<u>SPECIAL – NONRENEWABLE CHECKLIST</u>

The checklist below will be used to help determine who qualifies for the district's recommendation of a Special Non-Renewable License from MDE.

1. Completed Local District Request Application Packer
2. Minimum of a bachelor's degree in the area in which
the license is requested
 3. Official Educational Transcript(s)
 4. Vita or Resume
5. Documentation verifying enrollment in or completion
of a standard or alternate route teacher education
program on or after JANUARY 1, 2014 from the state of MS
*Documentation must be on the institution's letterhead

Special, Non-renewable License

Local District Request Application Packet

General Instructions

The special, non-renewable educator license will allow candidates currently enrolled in or completing a standard or alternate route teacher education program to apply for a license, although the candidate has not yet met all certification requirements under Miss. Code Ann. § 37-3-2(6)(a), (b), and (c), at the time the application is submitted. The special, non-renewable educator license will also provide local school districts with the option(s) of more qualified candidate(s) as a result of the ongoing teacher shortage in Mississippi. The special, non-renewable educator license will allow the candidate three (3) years to meet all certification requirements for a standard, five (5) year license.

A candidate shall meet the following criteria to be granted a special, non-renewable educator license:

- a) Minimum of a bachelor's degree in the area in which the license is requested;
- b) Documentation verifying the candidate is enrolled in or has completed a standard or alternate route teacher education program on or after January 1, 2014, from the state of Mississippi;
- c) Local District Request Packet submitted by the District;
- d) Letter of request and justification from the District;
- e) Completed licensure application;
- f) Official sealed transcript(s); and
- g) Vita or resume.

The special, non-renewable educator license is non-transferable between districts during the three (3) year period and will require an annual application process to verify progress towards meeting all certification requirements for a standard, five (5) year license. For example, if a candidate is employed one (1) year and wishes to transfer to another school district to teach, the license is not valid, unless a new application is received by the District in which the candidate wishes to transfer. If the educator is non-renewed by the district after the first year, the educator will not be issued a license for another district for the remaining two (2) years.

Additional endorsements may not be added to the special, non-renewable educator license. Additional endorsements will be added to the license once the candidate has met all certification requirements for a standard, five (5) year license.

Special, Non-renewable License

Local District Request Application Packet

The Special, Non-renewable Licensure Application request packet submitted to the Office of Educator Licensure must include the following documents:

- 1. Standard Licensure Application
- 2. Local District Request Application for One (1) Year Special, Non-renewable License
- 3. Letter of request and justification from the District
- 4. Letter from the university verifying the candidate is enrolled in or has completed a standard or alternate route teacher education program on or after January 1, 2014, from the state of Mississippi
- 5. Official sealed transcript(s), original test scores, and/or other specified documents necessary for requested endorsement
- 6. Vita or resume

Note: It is not necessary to resubmit transcript(s) or test scores that are already on file.

Please MAIL or Deliver completed packets to:

Office of Educator Licensure Mississippi Department of Education P. O. Box 771 Jackson, MS 39205-0771

Do Not Fax Application Packets. Incomplete/Faxed packets will be returned to the local school district with no action taken.

Note: Educators Holding the One (1) Special, Non-renewable License **May Not** Be Reported as Highly Qualified in the requested subject area.

THREE-YEAR CERTIFICATION SPECIAL, NON-RENEWABLE LICENSE

(obtained by district request only)

The special, non-renewable educator license will allow candidates currently enrolled in or completing a standard or alternate route teacher education program to apply for a license, although the candidate has not yet met all certification requirements under Miss. Code Ann. § 37-3-2(6)(a), (b), and (c), at the time the application is submitted. The special, non-renewable educator license will allow the candidate three (3) years to meet all certification requirements for a standard, five (5) year license.

License	Requirements	Validity	Renewal
Class A	Minimum of a bachelor's degree in the area in which the license is requested	3 Years	Renewable up to three (3) years
	Documentation verifying the candidate is enrolled in or has completed a standard or alternate route teacher education program on or after January 1, 2014, from the state of Mississippi Level district request poster submitted by the		Requires annual application process Non-transferrable unless a new application is
	3. Local district request packet submitted by the District		received
	4. Letter of request and justification from the District		
	5. Completed licensure application6. Official sealed transcript(s)		
	7. Vita or resume		

Note: Additional endorsements may not be added to the special, non-renewable educator license. Additional endorsements will be added to the license once the candidate has met all certification requirements for a standard, five (5) year license.

Licensure Application

(Must be LEGIBLY completed and submitted with all licensure requests.)

A	pp	licant	In	forma	tion
---	----	--------	----	-------	------

Name	Last		First	Midd	lle/Maiden
Address:	Street/P.O. Box				Apt.#
	City			State	Zip
hone Number		Birth date	Gender_		
	ty information is used	d for statistical purposes and to p	provide information required by the Uns. Your cooperation in providing thi	S. Department	t of Education in
American Inc		Alaskan Native	Asian	s injornation is	Black—non-Hispani
White—non-	Hispanic	Hispanic	Pacific Islander		Other
Licensure Re	equest				
Class of license	-	are applying:			Military
			ialist)AAAA (Doctorate		Experience
* Note: Any	license with a v	alidity period less than 5 y	years is issued at the Class A le	evel.	(Check, if applicable
Evna of License ((Soo Ligansums (Chaaklist for descriptive :	nformation)		Army
		Checklist for descriptive in the Education Route	Duplicate		USAF
					Navy
Alternat	te Route		Renewal		USMC
	Area (s):				Reserve
		ent Subject Area(s)			MSNG
Supplei	strator License ((Check level of license)	_Non-practicingEntry	Caree	Coast Guard
Local D	vistrict Request ()	Requested by Local Distri	ct Only)One Year License _		l, Non-renewable License
Local D		Requested by Local Distri			l, Non-renewable License
Character De	etermination	Requested by Local Distri			l, Non-renewable License
Character De	etermination 'no" to the left (ct Only)One Year License		l, Non-renewable License
Character Do	etermination 'no" to the left of the left	of each question. rently addicted or currentl	ct Only)One Year License	_1-yr Specia	
Character Do	etermination 'no" to the left of the control of th	of each question. rently addicted or currently rently addicted or currently	one Year License	1-yr Specia	?
Character Do	*no" to the left of Are you cur of Are you are you are you are you are you a hard you a hard you a hard you a hard you are you	of each question. rently addicted or currently rently addicted or currently	y dependent on alcohol?	1-yr Specia	?
Character Do	*no" to the left of Are you cur of Are you a hoother drugs of Have you be	of each question. Trently addicted or currently addicted or currently abitual user of narcotics, b having similar effects? een convicted or pled guile	y dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, hal	1-yr Specia rming drugs lucinogens,	? or e law?**
Character Do Check "yes" or "yesnoyesno	rno" to the left of Are you cur of Are you a hard other drugs of Have you be (For the pur	of each question. rently addicted or currently addicted or currently abitual user of narcotics, b having similar effects? een convicted or pled guilty pose of this question, a "g	ly dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, hal ty to a felony as defined by fecuilty plea" includes a plea of g	rming drugs lucinogens, deral or state guilty, entry	? or e law?**
Character Do Check "yes" or "yesnoyesno	contendere,	of each question. rently addicted or currently addicted or currently abitual user of narcotics, be having similar effects? een convicted or pled guilt pose of this question, a "gor entry of an order granti	ly dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, halt ty to a felony as defined by fecuilty plea" includes a plea of ging pretrial or judicial diversion.	rming drugs lucinogens, deral or state guilty, entry n.)	? or e law?** of a plea of <i>nolo</i>
Character Do Check "yes" or "yesnoyesno	contendere, o Have you be	of each question. rently addicted or currently addicted or currently abitual user of narcotics, be having similar effects? een convicted or pled guilty pose of this question, a "gor entry of an order grantien convicted or pled guilty or entry of an order grantien convicted or pled guilty.	ly dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, hal ty to a felony as defined by fecuilty plea" includes a plea of ging pretrial or judicial diversion ty to a sex offense as defined by	rming drugs lucinogens, deral or state guilty, entry n.) by federal or	? or e law?** of a plea of <i>nolo</i> e state law?** (For the
Check "yes" or " yesneyesneyesneyesne	contendere, o Have you be purpose of ti	of each question. Trently addicted or currently addicted or currently abitual user of narcotics, be having similar effects? The een convicted or pled guilty pose of this question, a "go or entry of an order grantice en convicted or pled guilty his question, a "guilty please."	ly dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, hal ty to a felony as defined by fecuilty plea" includes a plea of ging pretrial or judicial diversion ty to a sex offense as defined by a" includes a plea of guilty, en' includes a plea of guilty, en'	rming drugs lucinogens, deral or state guilty, entry n.) by federal or	? or e law?** of a plea of <i>nolo</i> e state law?** (For the
Check "yes" or " yesneyesneyesneyesne	o Are you cur o Are you a ha other drugs o Have you be (For the pur contendere, o Have you be purpose of the	of each question. Trently addicted or currently addicted or currently abitual user of narcotics, be having similar effects? The enconvicted or pled guilty pose of this question, a "go or entry of an order grantice or convicted or pled guilty his question, a "guilty pleadorder granting pretrial or jue	by dependent on alcohol? by dependent on other habit-for arbiturates, amphetamines, halt ty to a felony as defined by fecuilty plea" includes a plea of ging pretrial or judicial diversion by to a sex offense as defined by a" includes a plea of guilty, enudicial diversion.)	rming drugs lucinogens, deral or state guilty, entry n.) by federal or try of a plea	? or e law?** of a plea of nolo estate law?** (For the of nolo contendere, or
Check "yes" or " yesneyesneyesneyesne	o Are you be (For the purcontendere, o Are you cur contendere, o Are you and contendere, o Are you be contendere, o Are you be contendere, o Are you cur	of each question. Trently addicted or currently addicted or currently abitual user of narcotics, be having similar effects? The enconvicted or pled guilty pose of this question, a "go or entry of an order grantice convicted or pled guilty his question, a "guilty pleasorder granting pretrial or jurently on probation or pose	ly dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, hal ty to a felony as defined by fecuilty plea" includes a plea of ging pretrial or judicial diversion ty to a sex offense as defined by a" includes a plea of guilty, en' includes a plea of guilty, en'	rming drugs lucinogens, deral or state guilty, entry n.) by federal or try of a plea	? or e law?** of a plea of nolo e state law?** (For the of nolo contendere, or
Character De Check "yes" or "yesneyesneyesneyesne	o Are you be (For the purpose of the entry of an oder do are you be contendere, of the entry of an oder do are you be contendere, of the purpose of the entry of an oder defined by for the purpose of the entry of an oder defined by for the purpose of the entry of an oder defined by for the purpose of the entry of an oder defined by for the purpose of the entry of an oder defined by for the purpose of the entry of an oder defined by for the purpose of the entry of an oder defined by for the purpose of the purpose of the entry of an oder defined by for the purpose of the p	of each question. Trently addicted or currently addicted or currently abitual user of narcotics, b having similar effects? The en convicted or pled guilty pose of this question, a "g or entry of an order grantice convicted or pled guilty pleasen convicted or pled guilty accorder granting pretrial or jurently on probation or postederal or state law?**	by dependent on alcohol? by dependent on other habit-for arbiturates, amphetamines, halt ty to a felony as defined by fee uilty plea" includes a plea of ging pretrial or judicial diversion by to a sex offense as defined by a" includes a plea of guilty, en udicial diversion.) by t-release supervision for a felony as the control of th	rming drugs lucinogens, deral or state guilty, entry n.) by federal or try of a plea ony or sex of	? or e law?** of a plea of nolo e state law?** (For the of nolo contendere, or ffense conviction as
Character De Check "yes" or "yesneyesneyesneyesne	o Are you be contendere, o Have you be purpose of the entry of an contender of the entry of an other drugs of the entry of	of each question. Trently addicted or currently addicted or currently abitual user of narcotics, b having similar effects? The en convicted or pled guilty pose of this question, a "g or entry of an order grantice convicted or pled guilty pleasen convicted or pled guilty accorder granting pretrial or jurently on probation or postederal or state law?**	ly dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, hal ty to a felony as defined by fecuilty plea" includes a plea of guilty plea" includes a defined by to a sex offense as defined by a" includes a plea of guilty, en udicial diversion.) lit-release supervision for a felonied, suspended, and/or revoke	rming drugs lucinogens, deral or state guilty, entry n.) by federal or try of a plea ony or sex of	? or e law?** of a plea of nolo e state law?** (For the of nolo contendere, or ffense conviction as
Character De Check "yes" or 'yesneyesneyesneyesneyesneyesneyesneyesneyesne	o Are you a had other drugs of Have you be purpose of the entry of an other drug of the entry of the en	of each question. Trently addicted or currently addicted or currently abitual user of narcotics, b having similar effects? The en convicted or pled guilty pose of this question, a "go or entry of an order grantice en convicted or pled guilty his question, a "guilty pleased or granting pretrial or jurently on probation or postederal or state law?** The end of th	ly dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, hal ty to a felony as defined by fecuilty plea" includes a plea of guilty plea" includes a defined by to a sex offense as defined by a" includes a plea of guilty, en udicial diversion.) lit-release supervision for a felonied, suspended, and/or revoke	rming drugs lucinogens, deral or state guilty, entry n.) by federal or try of a plea ony or sex of d by MS or explanation f	? or e law?** of a plea of nolo e state law?** (For the of nolo contendere, or effense conviction as another state? Have yo
Character De Check "yes" or " yesne	cretermination 'no" to the left of Are you cur of Are you a hard other drugs of Have you be purpose of the entry of an of Are you cur defined by for the yound have you have you have you have you have you for the answering or if such specifics or if such are you cur of the answering specifics or if such are you or if such as the such are you for the answering specifics or if such are you cur of the answering specifics or if such are you cur or if you cur or i	of each question. Trently addicted or currently addicted or currently abitual user of narcotics, b having similar effects? The en convicted or pled guilty pose of this question, a "go or entry of an order grantice en convicted or pled guilty his question, a "guilty pleased or granting pretrial or jurently on probation or postederal or state law?** The end of th	ly dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, hal ty to a felony as defined by fecuilty plea" includes a plea of guilty plea" includes a plea of guilty to a sex offense as defined by a" includes a plea of guilty, endicial diversion.) at-release supervision for a felonied, suspended, and/or revoke cense? The detail of paper the specifics or an event, a confidential investigation of the supervision of the supe	rming drugs lucinogens, deral or state guilty, entry n.) by federal or try of a plea ony or sex of d by MS or explanation f	? or e law?** of a plea of nolo e state law?** (For the of nolo contendere, or effense conviction as another state? Have yo
Character De Check "yes" or " yesne	cretermination 'no" to the left of Are you cur of Are you a hard other drugs of Have you be purpose of the entry of an of Are you cur defined by for the yound have you have you have you have you have you for the answering or if such specifics or if such are you cur of the answering specifics or if such are you or if such as the such are you for the answering specifics or if such are you cur of the answering specifics or if such are you cur or if you cur or i	of each question. Trently addicted or currently addicted or currently abitual user of narcotics, be having similar effects? een convicted or pled guilty pose of this question, a "go or entry of an order grantice en convicted or pled guilty his question, a "guilty pleased or granting pretrial or posted granting pretrial or posted guilty on probation or posted at a certificate/license den surrendered a certificate/license den surrendered a certificate/license den surrendered a certificate/license den surrendered is insufficient of the surrendered of the surr	ly dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, hal ty to a felony as defined by fecuilty plea" includes a plea of guilty plea" includes a plea of guilty to a sex offense as defined by a" includes a plea of guilty, endicial diversion.) at-release supervision for a felonied, suspended, and/or revoke cense? The detail of paper the specifics or an event, a confidential investigation of the supervision of the supe	rming drugs lucinogens, deral or state guilty, entry n.) by federal or try of a plea ony or sex of d by MS or explanation f	? or e law?** of a plea of nolo e state law?** (For the of nolo contendere, or effense conviction as another state? Have yo
Character Do Check "yes" or " yesnoyesnoyesnoyesno	chermination 'no" to the left of the you cure of the you are you as the other drugs of the you be the you cure defined by for the you cure defined by for the you have you have you have you for the asspecifics or if such yes" submit official.	of each question. Trently addicted or currently addicted or currently abitual user of narcotics, behaving similar effects? The en convicted or pled guilty pose of this question, a "go or entry of an order grantice convicted or pled guilty his question, a "guilty pleatorder granting pretrial or jurently on probation or postederal or state law?** The addicted a certificate/license dents of the convicted on a separate septial copies of court record including the copies of court record including the contract of the copies of court record including the copies of copie	ly dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, hal ty to a felony as defined by feduilty plea" includes a plea of ging pretrial or judicial diversion ty to a sex offense as defined ha" includes a plea of guilty, endicial diversion.) at-release supervision for a felonied, suspended, and/or revoke cense? theet of paper the specifics or an elect, a confidential investigation of case.	rming drugs lucinogens, deral or state guilty, entry n.) by federal or try of a plea ony or sex of d by MS or explanation fivill be initiated.	? or e law?** of a plea of nolo e state law?** (For the of nolo contendere, or fense conviction as another state? Have you for the response. If you ed.
Character De Check "yes" or " yesne	chermination 'no" to the left of Are you cur of Are you cur of Are you a hard other drugs of Have you be purpose of the entry of an of Are you cur defined by for Have you have you have you have you have you have specifics or if such yes" submit official get that security	of each question. Trently addicted or currently addicted or currently abitual user of narcotics, behaving similar effects? The en convicted or pled guilty pose of this question, a "goor entry of an order grantice en convicted or pled guilty his question, a "guilty pleatorder granting pretrial or jurently on probation or postederal or state law?** The addicted of a certificate/license denote the surrendered a certificate/license denote the surrendered of court record including or attempting to surrendered a certificate denote the surrendered of court record including or attempting to surrendered a certificate denote the surrendered of court record including or attempting to surrendered a certificate denote the surrendered of court record including or attempting to surrendered a certificate denote the surrendered and certificate denote denote the surrendered and certificate denote the surrendered a	ly dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, halt ty to a felony as defined by feduilty plea" includes a plea of guilty plea" includes a set offense as defined by to a sex offense as defined ba" includes a plea of guilty, enudicial diversion.) st-release supervision for a felouied, suspended, and/or revoke cense? theet of paper the specifics or an electric aconfidential investigation of case. secure a license by fraud	rming drugs lucinogens, deral or state guilty, entry n.) by federal or try of a plea ony or sex of d by MS or explanation fivill be initiated.	? or e law?** of a plea of nolo e state law?** (For the of nolo contendere, or fense conviction as another state? Have you for the response. If you ed.
Character De Check "yes" or " yesne	chermination 'no" to the left of Are you cur of Are you cur of Are you a hard other drugs of Have you be purpose of the entry of an of Are you cur defined by for Have you have you have you have you have you have specifics or if such yes" submit official get that security	of each question. Trently addicted or currently addicted or currently abitual user of narcotics, behaving similar effects? The en convicted or pled guilty pose of this question, a "go or entry of an order grantice convicted or pled guilty his question, a "guilty pleatorder granting pretrial or jurently on probation or postederal or state law?** The addicted a certificate/license dents of the convicted on a separate septial copies of court record including the copies of court record including the contract of the copies of court record including the copies of copie	ly dependent on alcohol? ly dependent on other habit-for arbiturates, amphetamines, halt ty to a felony as defined by feduilty plea" includes a plea of guilty plea" includes a set offense as defined by to a sex offense as defined ba" includes a plea of guilty, enudicial diversion.) st-release supervision for a felouied, suspended, and/or revoke cense? theet of paper the specifics or an electric aconfidential investigation of case. secure a license by fraud	rming drugs lucinogens, deral or state guilty, entry n.) by federal or try of a plea ony or sex of d by MS or explanation fivill be initiated.	? or e law?** of a plea of nolo e state law?** (For the of nolo contendere, or fense conviction as another state? Have you for the response. If you ed.

2017-18 LOCAL DISTRICT REQUEST Special, Non-renewable License

Social Security #Name			-
Last	First	Middle	Maiden
License #		4. Degree(s)	
. Years of teaching-related exper	ience		
License Requested:			
Endorsement Code:		Area (Descriptive Title	e)
Special Education Request:			
	ource, self-containe	ed, etc.)	
B. Level of Instruction: I	Elementary	Seco	ndary
C. Level of Disability (m	ild/moderate, seve	ere, etc.)	
3. Classes to be taught by indivi First Semester	dual filling this po		econd Semester
Period 1			
Period 2			
Period 3		 -	
Period 4 Period 5			
D			
Period 6 Period 7		 -	
School District #		10. District Phone #	<u> </u>
1. Name and Address of School I	District		
2 P			
2. Reasons for this request:			
CLIDED INTENIDENT'S CLONI		,	
SUPERINTENDENT'S SIGNE I, as superintendent of the ab qualified applicant available for	ove named school	district, verify that th	
Action approved by the Board	of Trustees of the	School District: Dat	e
Superintendent's Signature:			